



After-School Professional Development 2009-2010 Record Form

All Teachers – 15 Hours Total

(6 Hours – As Part of Faculty Meeting Time

9 Hours – From District Approved After School Professional Development)

Employee Name _____ Employee ID# _____ Building _____

Employee Log of After-School Professional Development

Requested for the Registry of Educational Personnel, State of Michigan

District Scheduled Professional Development:

Date	Description	Hours
9/1/09	Building PD - Full Day	6
9/2/09	Building PD – Half Day	3
11/3/09	District PD – Full Day	6
Various	Faculty Meeting Professional Development	6
Various	After-School Professional Development	9

After-School Professional Development – Total Must equal 9 hours

Date	Subject/Topic	Number of Hours	REP Category # (see reverse side)	Total Completed	Principal Approval
Total Must equal 9 hours					

Principal Signature

Date

MEIS/Registry of Educational Personnel (REP)/Data Field Descriptions

- 1. Sustained, work-embedded, focused on teacher growth, directly related to student achievement.* The number of hours of professional development acquired through collegial work at the school/facility, district or regional level that relate to student achievement. Professional development must be connected to the School Improvement Plan.
- 2. Mentoring or being mentored.* The number of hours of professional development the teacher acquired for the purpose of advancing mentoring skills or advancing classroom skills of a new teacher during his/her first three years in the profession.
- 3. Workshops or conferences.* The number of hours of participation in one-day or short-term professional development provided by LEAs, ISDs, higher education institutions, regional Math/Science Centers, professional organizations, etc.
- 4. Coursework.* The number of hours of professional development acquired through continuing education courses taken for credit at an institution of higher education.
- 5. Highly qualified status.* The number of hours of content-specific professional development acquired for the purpose of documenting highly qualified status.
- 6. State-level or institution of higher education content-specific service or committee.* The number of hours of professional development acquired through a state-level or institution of higher education content-specific service or committee.
- 7. Virtual learning.* The number of hours of content-specific professional development acquired through online delivery or other distance learning experiences.
- 8. Administrator continuing education.* The number of hours of leadership professional development acquired for the purpose of fulfilling the continuing educational requirements of administrators.
- 9. Instructional Technology.* The number of hours of professional development acquired for the purpose of planning, designing, using and evaluating technology-enhanced methods and strategies to maximize student learning.